



Government 101 Assignment

Memos are a common form of political communication that allow the writer to summarize critical information in a concise and digestible way. For this exercise, you will identify a local, state, or national bill of your choosing, on any topic that interests you. After you read the bill, you should write a 500-word maximum memo that includes the following information:

- Relevant information on the legislative body (for example, the U.S. Senate, Nevada State Legislature, or El Paso City Council), the title of the bill, the bill sponsors, the committee of jurisdiction, and other supporters
- Background information: Who does this issue impact? Why does it matter?
- Brief summary of what the bill would do if signed into law.
- Brief Analysis: How, specifically, would this bill help address this issue? What data or evidence supports this?
- Include any fiscal implications

Here are some examples of memos that you can work from:

- [Foster Youth Mentoring Act of 2021](#)
- [Transition to Success Mentoring Act](#)
- [Mentoring to Succeed Act of 2021](#)

Please send your completed assignment to Caden at cfabbi@mentoring.org once completed.